



ESSER-ARP COMMUNICATION PLAN for ENGLISH LANGUAGE LEARNERS

Plan de comunicación

Parents and families needing translation services may inquire in person or by phone, or email a request to caacs@caa-ny.org. CAACS will provide such services upon request of the parents and/or when it may be reasonably anticipated by school staff that such services will be necessary. The following documents will be translated at a minimum in English and Spanish by request with other language requests done orally by meeting with the parent or community member upon request: report cards, enrollment documents, health forms, free-reduced lunch applications, state standardized testing reports, parent and family engagement events information, the school calendar, the code of cooperation (discipline policy), the family handbook, and the translation policy.

For languages other than Spanish, the CAACS will take reasonable steps to seek competent oral interpretation of materials or information about any program, service, or activity to facilitate any interactions with district staff significant to the scholar's education. CAACS has staff available who can help translate or interpret as needed for parents/guardians whose first language is Spanish. Translations and interpretations in Spanish can be requested and made available when needed for parent conferences, and any other parent meeting regarding the scholar's education when needed.

ESSER-ARP FEDERAL FUNDING COMMUNICATION PLAN

CAACS made its plan public on the CAACS website.

CAACS (La Escuela) hizo público su plan en el sitio web de CAACS.

CAACS has created its plan in an understandable and uniform format.

CAACS (La Escuela) ha creado su plan en un formato uniforme y comprensible.

CAACS' plan is, to the extent practicable, written in a language that parents can understand, or if not practicable, can be orally translated.

En la medida de lo posible, el plan de la CAACS (La Escuela) está escrito en un idioma que los padres puedan entender o, si no es posible, se puede traducir oralmente.

CAACS will, upon request by a parent who is an individual with a disability, provide the plan in an alternative format accessible to that parent.

CAACS (La Escuela), a petición de un padre que es una persona con una discapacidad, proporcionará el plan en un formato alternativo accesible a ese padre.

CAACS will periodically review and revise its plan as needed, at least every six months.

CAACS (La Escuela) revisará y modificará periódicamente su plan según sea necesario, al menos cada seis meses.