



MEETING OF THE BOARD OF TRUSTEES
1400 Linden Boulevard, Brooklyn, New York 11212
Wednesday, May 15, 2013
6:30pm-8:30pm

VISION: Cultural Arts Academy Charter School is an exemplary learning community that aligns the natural abilities of each child with innovative strategies and techniques that stimulate scholarship and life-long learning that profoundly impacts the human condition.

MISSION: The Cultural Arts Academy Charter School mission is to provide an exemplary, K-12 standards-based arts education program that promotes superior scholarship and strong cultural arts proficiency.

AGENDA

Executive Session: 6:30pm-7:30pm
(Closed)

- Facilities and Operations/Renovations 2013 (Flood)
- Student Guidance and Disciplinary Issues: Jordan Stewart and Jaylen Grubbs
- Staff Issues - TS Hoard, Director of Content and Curriculum

Approved Executive Session Topics According to the Open Meetings Law

- **Student Discipline Issues**
- Matters which will imperil the public safety if disclosed;
- Matters which may disclose the identity of a law enforcement agent or informer;
- Information relating to current or future investigation or prosecution of a criminal offense
- Matters which would imperil effective law enforcement if disclosed;
- Discussions regarding proposed, pending, or current litigation;
- Collective negotiations pursuant to article fourteen of the civil services law;
- The medical, financial, credit, or employment history of a particular person or corporation
- **Personnel Issues: matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;**
- **The preparation, grading, or administration of a corporation**
- The proposed acquisition, sale, or lease of real property or proposed acquisition of securities or sale or exchange of securities held by such a public body, but only when publicity would substantially affect the value thereof.

ADJOURNMENT



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AGENDA
7:30-8:30PM
Public Meeting (OPEN)

This session is a public session for the purpose of conducting school business.
***Please refer to the "Board of Trustees Protocols and Procedures for Public Meetings"*

MAIN TOPICS

- Facilities 2013 – Summer Renovations
 - Summative Evaluations
 - End of the Term Calendar: Spring Production, Chess Tournaments, Boy Scouts (Blue and Gold Dinner, Camping Trip) and Girl Scouts (Camping Trip), Bridging Ceremony, Performing Arts Recital, Art Show, 2nd Grade Dance, Final Exams/Study Seminar, Spirit Week, Field Day, Professional Development and Rating Day
- A. Call To Order
- B. Roll Call (Attendance)
- Dr. A.R. Bernard, President
Cheryl A. Pemberton, Vice-President
Henry J. Clouden, III, Treasurer
Shirley A. Glasgow, Parent Representative
Chrysetta Patterson, Member
Susan V. Fox, Member
- C. Committee Reports
- D. Parent and Community Commentary
- E. Acceptance of Informational Items and Reports: Parent Involvement Reports; Finance,
- F. Adjournment



MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES

A meeting of the Board of Trustees was held at 1400 Linden Boulevard, Brooklyn, New York 11212 on May 15, 2013. The Executive meeting was called to order at 6:45pm.

IN ATTENDANCE: Cheryl Pemberton
Shirley Glasgow
Chrysetta Patterson
Laurie B. Midgette, Principal

FACILITIES -2013

Summer renovations will take place in the month of July and August to accommodate the next grade. Dr. Bernard conducted a facilities walk-thru and an engineer also came to the building to collect information for the blueprints.

END OF THE TERM CALENDAR

There was a discussion on the end of the term activities, which includes Spring Production, Chess Tournaments, Boy Scouts (Blue and Gold Dinner, Camping Trip) and Girl Scouts (Camping Trip), Bridging Ceremony, Performing Arts Recital, Art Show, 2nd Grade Dance, Final Exams/Study Seminar, Spirit Week, Spirit Week, Field Day,

Staff Evaluations: (Principal's Presentation)

Values and goals reflect organizational structure and philosophy. When organizations establish and communicate clear values and goals, staff members have a sense of purpose and know where to place priorities ((ARB, 2010). Research has shown that the quality of culture and environment impacts student achievement. An essential element in promoting an effective learning environment is the evaluation of all school-wide staff. An evaluation system should serve to assess competence of the employee in order to assure quality. Evaluation processes also function as tools to improve employee skills and knowledge by identifying strengths and weaknesses. In this role, the evaluation guides the professional development and growth of the employee. Finally, evaluations provide specific information for employment decisions. For Cultural Arts Academy Charter School, employee evaluation provides a means to improve student performance by helping teachers and other staff to assess and improve their skills. Evaluation and assessment:

- Formally documents performance
- Provides a chance to provide feedback (positive and negative) about performance
- Rewards strong contributors
- Communicates expectations and establishes clear objectives
- Provides an opportunity to set short and long term professional goals

CAACS Staff is rated on professional and businesslike behavior as well as job responsibilities.

The core behaviors will include the following categories:

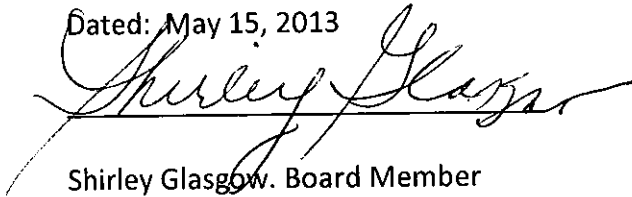
- Job Knowledge
- Job Responsibilities
- Time Management
- Professionalism/Public/Inter-Office Relations
- Leadership and Supervision (for supervisory personnel)
- Student Service and Support

PARENT AND COMMUNITY

The Cultural Arts Academy Parents Associations is planning a Carnival Fundraiser on June 15, 2013 for all Scholars, Parent, Family and Friends.

A motion was made by Chrysetta Patterson to adjourn and seconded Shirley Glasgow. Meeting adjourned at 8:48pm.

Dated: May 15, 2013

A handwritten signature in cursive script that reads "Shirley Glasgow". The signature is written in black ink and is positioned above a horizontal line.

Shirley Glasgow. Board Member