



MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF CULTURAL ARTS ACADEMY CHARTER SCHOOL

A meeting of the Board of Trustees of the Cultural Arts Academy Charter School was held at 1400 Linden Boulevard, Brooklyn, New York 11212 on September 21, 2022.

**Henry Clouden III, Treasurer
Cheryl Pemberton-Graves, Vice-President
Chrysetta Patterson, Member
Dean Sadek, Member
Dr. A.R. Bernard, President
Dr. Laurie B. Midgette, Principal**

The meeting was called to order at 6:34pm with a quorum present.

FINANACIAL COMMITTEE REPORT - VOTE

The financial statements of Cultural Arts Academy Charter School were prepared by Stuart Sabal and the Finance Committee and presented by Henry Clouden, Board Treasurer. The Board reviewed related statements of activities and cash flow for one month, with the accompanying supplemental information. These statements were discussed in detail. There is sufficient cash to fund monthly operations.

HISPANIC HERITGE MONTH

OPEN MEETING LAW UPDATE

DATA DASHBOARD

STAFFING

- New Hires 3
- Not Returning: Director of Student Support, 4th Grade Teacher

ENROLLMENT - 190

MEMBERSHIPS - 2022-23 New York Charter Schools Association membership

LAVINIA SPECIAL FUNDING – HECKSCHER FOUNDATION FOR CHILDREN

They are interested in supporting a literacy initiative at Cultural Arts Academy! They are going to pay 50% of a K-5 literacy package that includes consulting, close reading, and coaching/development on the science of reading. They closely consider specific obstacles that keep underserved youth from realizing their full potential, and then they identify key junctures, or inflection points, where their grants might change the course

of children’s lives. From there, they look for innovative programs, partnerships, and solutions like Lavinia, that address those junctures, and are grounded in positive, long-term outcomes.

2022-2023 School Year Annual Fee								
School Support Focus	Days	Seats	Grade Levels	Ttl #Grades	#Schools	Cost per Unit	Total	School Cost
LG Services (Consulting and Institutes)								
Consulting [ES Literacy]	20		K, 1, 2, 3, 4, 5	5	1	\$3,000	\$60,000	\$30,000
Institute Seats		10				\$675	\$6,750	\$3,375
<u>LG Services Subtotal</u>							<u>\$66,750</u>	<u>\$33,375</u>
LG Materials (Curricula)								
Close Reading for Meaning™, Annual Fee			Grades 3, 4, 5	3	1	\$1,500	\$4,500	\$2,250
<u>LG Materials Subtotal</u>							<u>\$4,500</u>	<u>\$2,250</u>
TOTAL							\$71,250	\$35,625

SCHOOL CULTURE

We have partnered with the City of New York Parks & Recreation Department and Asphalt Green Aquatics Center once again to bring the Waterproofing Program to our second-grade scholars. Our scholars will travel to the Asphalt Green Upper East Side facility every Thursday starting September 29, 2022.

CURRICULUM NIGHT

During the week of September 12th, Cultural Arts Academy Charter School held two virtual curriculum night events for our K-5 families via the use of the Zoom and Google Meets digital platforms. Grades K-2 Curriculum Night took place on Tuesday, September 13th. Grades 3-5 Curriculum Night took place on Thursday, September 15th. It is important to note that our curriculum night events provide families with the opportunity to get better acquainted with instructional staff members while also receiving a better understanding of the curriculum being implemented for the 2022-2023 school year.

Each night commenced with a welcome address presented by Dean Mc Laurin and Dean Odigie (Co-Directors of Curriculum and Instruction). This welcome address was done on the behalf of Dr. Laurie Midgette who is the founding principal of CAACS. Once the families were welcomed and were provided with an overview of the night’s agenda, they received informative presentations from Dean Morales (Leader in Me Coordinator) and Dean Hong (International Baccalaureate Coordinator).

Next, families heard from our instructional specialists who provided a general idea of the curriculum that will be used this school year. The specialists also unpacked the skills/standards that scholars would be exposed to during this school year and identified supportive tips to help foster student achievement. It is important to note that Dean

George presented for the K-2 Curriculum Night event as she is the instructional specialist for the K-2 cohort. Consequently, Dean Alequin presented for the 3-5 Curriculum Night as she is the instructional specialist for the 3-5 cohort.

Finally, each night ended with families leaving the general Zoom meeting to attend individual class meetings held through the use of Google Meets link. These final moments of the night afforded classroom professors with the opportunity to speak with families about our grading and homework policies. Professors also spoke on classroom procedures. It is also important to note that parents were given the opportunity to get to know their child's professor and to have their questions answered.

Below you will find a breakdown regarding parent attendance for our 1st Curriculum (Grades K-2)

- Kindergarten (Harvard University) - 11 families
- 1st Grade (Fisk University) - 3 families
- 1st Grade (Hampton University) - 14 families
- 2nd Grade (Georgetown University) - 6 families

This gives us a total of 34 families attending our first virtual curriculum night, or 43% (34/79). In closing, we really enjoyed meeting with the parents and providing them a better understanding regarding our Expectations.

Below you will find a breakdown regarding parent attendance for our 2nd Curriculum (Grades 3-5)

- 3rd Grade (Notre Dame University) - 9 families
- 3rd Grade (Grambling University) - 6 families
- 4th Grade (Howard University & Cornell University) - 8 families
- 5th Grade (Brooklyn College) - 2 families
- 5th Grade (Princeton University) - 7 families

This gives us a total of 32 families attending our first 3-5 virtual curriculum night, or 27% (32/120)

Adjournment – 7:42pm

Respectfully submitted,
Shirley Glasgow, Board Secretary