



MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES

A meeting of the Board of Trustees of Cultural Arts Academy Charter School at Spring Creek was held at 1400 Linden Boulevard, Brooklyn, New York 11212 on July 18, 2018.

IN ATTENDANCE: Cheryl Pemberton
Henry Clouden III
Shirley A Glasgow
Chrysetta Patterson
Dr. Laurie B. Midgette, Principal

The meeting was called to order at 6:55pm.

VOTED: To approve the minutes of the last Board Meeting held in June 2018; the Employee Handbook, General Responsibility Addendum, Safety Plan, Promotion and Discipline Policies for 2018-2019.

Other Items of discussion:

- ✓ The Principal will participate in the first-ever local Leader In Me certification training to become certified in LIM for our building. Participants (that certify) will be able: train in all level one Leader in Me content Pre-K to 12, which includes the *7 Habits Signature 4.0, Launching Leadership and Creating Culture*; enable training and ongoing professional development that she can provide to all staff especially new staff; have access to virtual and live workshops, curriculum, coaching, and online resources for staff and families.
- ✓ **Enrollment** - 50 new Kindergarteners – 25 registered for the New Student Mixer. The Principal explained that we will lose approximately 15 families through attrition for various reasons. Cheryl Pemberton asked about the reasons families were leaving. Siblings graduated; parents wanted children in one school; moving; did not qualify for yellow busing.
- ✓ **Facility Renovations/Upgrades** – The upper and lower level classrooms received a modest painting upgrade as well as standard summer cleaning.
- ✓ **First Annual Leader In Me Global Summit** – Salt Lake City, Utah – Principal Midgette reported that six staff will spend two days of learning, enrichment and collaboration with Principals and Lighthouse Coordinators and teams from around the world. They will turnkey the information to their areas of responsibility. Sessions and learning will be focused on the skills, tools, habits, paradigms and strategies that affect leadership, culture and academics. This is an opportunity to network with colleagues from over 3,500 Leader in Me schools throughout the world. Sessions will be led by a

range of presenters – keynotes from our thought leaders, sessions from veteran Leader in Me Coaches, and innovative practices. Principal Midgette was selected as a breakout session presenter from a pool of over 2000 applicants to share our learning, experience, ideas and innovation on this global stage as Franklin Covey's first Lighthouse Charter School in New York State. The Board fully supported this networking opportunity. The Board would like the school to highlight this and similar experiences on our social media as an exemplary marketing piece for the school.

After discussing the foresaid matters a Motion was made by Chrysetta Patterson to adjourn seconded by Shirley Glasgow and unanimously passed.

Meeting adjourned at 8:42pm.

Dated: July 18, 2018 - Shirley A. Glasgow, Board Member