

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES  
CULTURAL ARTS ACADEMY CHARTER SCHOOL AT SPRING CREEK**

A MEETING of the Board of Trustees of the cultural arts Academy charter school at Spring Creek was held at 1400 Linden Blvd., Brooklyn, NY on February 28, 2018 at 6:30 PM.

IN ATTENDANCE:

CHERYL PEMBERTON  
HENRY J. CLOUDEN III  
CHRYSETTA PATTERSON  
SHIRLEY GLASGOW

ALSO PRESENT: LAURIE B. MIDGETTE, Principal

Meeting was called to order. A quorum of the Board of Trustees was present.

**VOTE** - The financial statements of Cultural Arts Academy Charter School as of January 30, 2018 were prepared by Stuart Sabal and presented by Henry Clouden-Treasurer. The Treasurer presented the related statements of activities and cash flows for one month and the accompanying supplemental information. These statements were discussed in detail.

**Middle School Update – Truncation Application Process** – The NYCDOE decided to truncate our school at the end of the school year and not allow the expansion to Grade 7. The New York City Department of Education (DOE) provided each family with a list of all schools to which our scholars could apply. They had to rank the schools on the application in order of preference. Staff from the Office of Student Enrollment will be coming to the school to provide counseling for the completion of the application. The dates and times are:

- March 13, 2018 8:00 a.m – 10:00 a.m.
- March 22, 2018 5:00 p.m – 7:00 p.m.

Our families were also invited to visit the Family Welcome Center. No appointment is necessary. Family Welcome Centers are open Monday – Thursday, 8 AM – 5 PM and on Friday, 8 AM – 3 PM. Each scholar will receive an offer letter to a new school by June 2018.

**DCC** – The Principal reports that our participation in the District-Charter Collaborative is going extremely well. The District-Charter Collaborative (DCC is designed to facilitate collaboration between district and charter schools with the goal of improving instructional practices and student outcomes. It is a two-year commitment in which we have structured, supportive opportunities for interschool collaboration, tailored coaching from professional development providers, leadership development, resource sharing, and constructive feedback. The learning focus areas for the 2017-18 and 2018-19 school years is restorative practices.

There being no further business before the Board, a motion was made by HENRY J. CLOUDEN III, and seconded by SHIRLEY GLASGOW to adjourn the meeting which Motion was unanimously approved. Dated: February 28, 2018.

Shirley Glasgow, Secretary    Date \_\_\_\_\_