



## **MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF CULTURAL ARTS ACADEMY CHARTER SCHOOL**

**A meeting of the Board of Trustees of the Cultural Arts Academy Charter School was held at 1400 Linden Boulevard, Brooklyn, New York 11212 on February 15, 2023, 6:30pm-7:30pm.**

**Henry Clouden III, Treasurer  
Cheryl Pemberton-Graves, Vice-President  
Chrysetta Patterson, Member  
Dr. A.R. Bernard, President  
Dr. Kimberlee Pierre  
Dr. Laurie B. Midgette, Principal**

**The meeting was called to order at 6:32pm with a quorum present.**

### **FINANCIAL COMMITTEE REPORT - VOTE**

The financial statements of Cultural Arts Academy Charter School were prepared by Stuart Sabal and the Finance Committee and presented by Henry Clouden, Board Treasurer. The Board reviewed related statements of activities and cash flow for one month, with the accompanying supplemental information. These statements were discussed in detail. There is sufficient cash to fund monthly operations.

### **DATA DASHBOARD**

- Year to Date Attendance Rate – 90.62%
- Current Immunization Status – 90.30%
- 17 ELL students have provisional status
- Current Enrollment – 206 (ATS 229)
- SPED Enrollment – 26
- ELL Enrollment - 21
- Current Number of Families Living in a shelter – 20
- Number of COVID Vaccinations (per ATS) – 65
- (ATS is currently tracking Pfizer)
- Free & reduced percentage on 2/15/2023 is 80.58%

## ENROLLMENT PLAN

### Recruitment & Enrollment Updates

Grade Level	# of Applicants
Grade K	50
Grade 1	1
Grade 2	4
Grade 3	0
Grade 4	4
Grade 5	2
<b>Total # of Applicants</b>	<b>61</b>

- “Welcome Wednesdays” Total # Visitors – 7

Welcome Wednesday gives prospective families the opportunity to enjoy a 10-minute tour while school is in session. Families must RSVP for the tour.

- Open House - Are scheduled for every Wednesday for the month of March from 5:00 – 6:00
- Early Childcare Centers Visits
- Advertisements: Movie Theater, Social Media ads – Instagram / Facebook

### COVID UPDATE

Charter schools in private space do not need to report positive cases to the NYC Department of Health (DOHMH) or fill out a close contact form. Schools no longer need to send notification letters when there is a case of COVID. School communities will be notified of cases in their schools through daily email. Beginning Friday, February 10, 2023, with more than 96 percent of city workers and more than 80 percent of New Yorkers having received their primary COVID-19 series and more tools readily available to keep us healthy: Masking will be optional, but not required. There are no vaccine mandates for afterschool and extended learning experiences and extra-curricula activities. There will be no daily health screening.

### CURRICULUM AND INSTRUCTION: The Lavinia Strategy

The Instructional Leadership Team has implemented ELA and Math mock state exams and it has been a success thus far. It was wonderful to witness our scholars' commitment in completing the exams! Many of them made use of the Lavinia test taking strategies that our grades 3-5 professors have faithfully taught over the past several months. These methods are "*game changers*" for our school and we are stressing the importance of all scholars using the following when they encounter all reading passages: Using the genre frame questions to write/jot the main idea for all reading passages. We have been doing this since November; and, using the strategic reading plan to answer all multiple-choice questions. A 5th grader did a wonderful job in using the genre frame questions for developing a main idea for EVERY single reading

passage on the Day One Mock Exam. Additionally, a 4th grader from Cornell University did a stellar job in creating a jot for every multiple-choice question on the Day One Mock Exam. She also “slashed the trash” when eliminating multiple-choice options that didn't make any sense. We witnessed instructional team proctors being on time for the start of the test and relieving proctors stepped in where needed. Testing accommodation proctors were also attentive in making sure that scholars received their proper accommodations. The K-2 professors kept the halls quiet during our test time.

### **THE 2023 NYC SURVEY**

*The 2023 NYC School Survey* launched on February 13, 2023 and will close on March 31, 2023. Every year, all NYC school families, teachers, and staff in grades 3-K through 12, and students in grades 6-12 are asked to take the *NYC School Survey*. The survey gives school leaders a better understanding of what members of their school community think about their school. The information collected by the survey is designed to support a dialogue among all members of the school community about how to make the school a better place to learn.

### **SCHOOL CULTURE AND ENVIROMENT CAACS 100TH DAY OF SCHOOL**

The **100th Day of School 2023** is a symbolic celebration of our scholars' achievements during the academic year. The purpose of the day is to develop scholars' understanding of numbers up to 100. On this day, our scholars will practice math skills using games and activities based on the number 100 in all content areas.

### **APOLLO AFTERSCHOOL ARTS AND CRAFTS FAIR**

18 of our scholars access the afterschool program that provides a support for our families that need the afterschool care. On Tuesday, February 14th, the scholars held a vintage, handmade **Arts and Crafts Fair** in the MakerSpace. The fair featured unique bracelets, necklaces, roses, etc.

### **CAACS POPCORN FUNDRAISER**

Cultural Arts Academy Charter School was able to **sell \$12,587.00 in just 4 days!** 50% of each dollar sold benefits Cultural Arts Academy-CAACS! We had 22 Pop-Up Stores, raised \$12,587 from 290 supporters, reaching 18 states, 105 cities, with 154 donations made to essential workers!

**Adjournment – 8:09pm**

Respectfully submitted,  
Shirley Glasgow, Board Secretary