

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF CULTURAL ARTS ACADEMY CHARTER SCHOOL

A meeting of the Board of Trustees of the Cultural Arts Academy Charter School was held at 1400 Linden Boulevard, Brooklyn, New York 11212 on May 18, 2022.

Henry Clouden III, Treasurer
Cheryl Pemberton-Graves, Vice-President
Chrysetta Patterson, Member
Dean Sadek, Member
Dr. A.R. Bernard, President
Dr. Laurie B. Midgette, Principal

The meeting was called to order at 6:31pm – 7:36pm with a quorum present.

VOTE

The financial statements of Cultural Arts Academy Charter School were prepared by Stuart Sabal and the Finance Committee and presented by Henry Clouden, Board Treasurer. The Board reviewed related statements of activities and cash flow for one month, with the accompanying supplemental information. These statements were discussed in detail. There is sufficient cash to fund monthly operations.

FINANCIAL REPORT – Hank Clouden, Board Treasurer

OPEN MEETINGS LAW UPDATE

- NEW Public Officers Law 103(c): A public body shall provide an opportunity for the public to attend, listen and observe meetings in at least one physical location at which a member participates.
- Public Officers Law 103-a(2): “A public body may, in its discretion, use videoconferencing to conduct its meetings pursuant to the requirements of this article provided that a minimum number of members are present to fulfill the body’s quorum requirement in the same physical location or locations where the public can attend...”
- Members can participate by videoconference (will not count for quorum, but can vote) must meet “**extraordinary circumstances**,” that is defined in the resolution and written procedures.
- § Examples include disability, illness, caregiving responsibilities, or any other significant or unexpected factor or event that precludes the member’s physical attendance.

This law goes into effect on June 9, 2022, and (expires July 1, 2024), schools must do following to utilize this provision:

- **Adopt a resolution** following public hearing outlining process/procedures for videoconferencing
- **Members that are remote must be identified in the meeting minutes** and be heard/seen/identified.

- **Meeting notice include that videoconferencing will be available**, where the public can view/and or participate, where required documents and records will be posted/available.
- **Make a recording of meeting and recording must be posted within five business days on website** (must have website) and **make it available for a minimum of five years**. Transcribed upon request.
- **Members of the public must also be able to participate via videoconference** and participate the same as if they were in person.
- Use videoconferencing technology that will allow access by members of the public with disabilities consistent with the 1990 Americans with Disabilities Act and corresponding guidelines.
- **Prior to June 9, 2022, schools may meet remotely** as long as public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed.

Options For Charter School Board Meetings

- All members meet in-person, no videoconferencing available
- There are multiple meeting locations open to the public and all locations are connected via videoconferencing (pre- pandemic rules that are explicitly endorsed by Committee on Open Government) *No new limits on remote part; must notice remote locations*
- Adopt a resolution to utilize the new 103-a videoconferencing flexibilities and make sure school has complied with all requirements. Schools can choose to use this flexibility at anytime. *Limits on remote part, but may not need to share location of remote members*

VOTE

The Board voted to adopt a resolution to utilize the new 103-a videoconferencing flexibilities.

DATA DASHBOARD

Year to Date Attendance Rate - 93.22

Summer Boost Data - 75 Students registered

Lottery Updates

- Applications Submitted - 92
- Total of 33 Seats Accepted

Recruitment Plan

- Virtual Fair Booth will remain open over the summer
- Online application will remain live over the summer
- Social Media Ads
- Updated Advertisements with Community Partners
- Weekend Open House with Daycare Providers
 - June 11
 - June 18

SUMMER BOOST GRANT

Former Mayor Michael Bloomberg launched a \$50 million initiative to expand summer programming among New York City charter schools in an effort meant to close learning gaps widened by the pandemic. The initiative, called “Summer Boost,” allowed any of the city’s charter schools to apply for grant funding to bolster their existing summer programs or launch new ones. **CAACS HAS RECEIVED A GRANT TO HAVE A SUMMER PROGRAM.** The Summer Boost program will provide a five-week reading and math curriculum **BEGINNING JULY 12TH - AUGUST 18TH, 2022. DAILY SCHEDULE:** 9am-5pm, Monday through Friday.

CAACS budgeted for **60 of our K-5 scholars** (*with an additional request to add 15 additional seats*) for those most in need of this opportunity: those experiencing promotion-in-doubt; those receiving special education services; those who are not on grade level in reading and/or math; and our ELL scholars. We are applying for additional funding to accommodate more scholars.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:41p.m.