

## MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES

A meeting of the Board of Trustees of the Cultural Arts Academy Charter School at Spring Creek was held at 1400 Linden Boulevard, Brooklyn, New York 11212 on November 15, 2017.

IN ATTENDANCE: Cheryl Pemberton-Graves  
Henry Clouden III  
Shirley A Glasgow  
Chrysetta Patterson  
Dr. Laurie B. Midgette, Principal  
Dr. AR Bernard, President

The meeting was called to order at 6:33pm with a quorum.

**VOTE** - The financial statements of Cultural Arts Academy Charter School as of October 2017 prepared by Stuart Sabal were presented by Board Treasurer, Henry Clouden, and approved. The related statements of activities and cash flow and the accompanying supplemental information were reviewed. The Board discussed fundraising opportunities for the school. The final audit report was also discussed. The Financial Committee had a conference call with the auditors. Henry Clouden, our Treasurer was on this call along with Stu Sabal, our Chief Financial Officer. The school was asked to submit the representation letter on school letterhead. This was needed in order to finalize the report. These financial report was discussed in detailed.

Other Items of discussion:

Progress toward meeting the student achievement: Review of CAACS's official *School Quality Snapshot* and *School Quality Guide* and the School Quality Reports website. Viewed the training materials and additional resources for understanding the reports and discussed them:

- Presentation on how schools can help families understand the Elementary and Middle School Quality Snapshots
- Frequently Asked Questions about the School Quality Reports for Families

The Board reviewed the Data Dashboard for first quarter. The following questions were examined:

- Are students demonstrating mastery at the same level of complexity as they will have to on a state exam or final assessment?
- Do we know where students learning broke down?
- Do students have multiple opportunities to demonstrate true mastery?

The Board noted the improvements and areas for growth, as well as the need to fully implement the action plan for math.

Meeting adjourned at 9:28 pm. Dated: November 19, 2017

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Shirley A. Glasgow, Board Member