

MEETING OF THE BOARD OF TRUSTEES

1400 Linden Boulevard

Brooklyn, New York 11212

Wednesday, September 21, 2011

6:00pm-8:00pm

VISION: Cultural Arts Academy Charter School is an exemplary learning community that aligns the natural abilities of each child with innovative strategies and techniques that stimulate scholarship and life-long learning that profoundly impacts the human condition.

MISSION: The Cultural Arts Academy Charter School mission is to provide an exemplary, K-12 standards-based arts education program that promotes superior scholarship and strong cultural arts proficiency.

AGENDA

Business Meeting/Executive Session: 6:00pm-7:00pm (Closed)

- The 2010-2011 CAACS Promotion and Retention List
- The CAACS Staff Summative Evaluation Process and Protocol
- Financial Audit--November 1, 2011
- Facility Needs 2011-2012
- Review of the By-laws (Changes in the Charter School Law (Transparency)
- 2011-2012 Calendar of Meetings
- Fundraising
- The CAACS Staff Benefits and Incentive Package

ADJOURN TO PUBLIC MEETING AGENDA

CULTURAL ARTS ACADEMY CHARTER SCHOOL AT SPRING CREEK

1400 Linden Boulevard, Brooklyn, New York, 11212

Phone: (718) 683-3300 Fax: (718) 272-1330



Public Meeting: 7:00pm-8:00pm

This session is a public session for the purpose of conducting school business.

***Please refer to the "Board of Trustees Protocols and Procedures for Public Meetings"*

(Open)

- A. Call To Order
- B. Roll Call (Attendance)
 - Dr. A.R. Bernard, President
 - Cheryl A. Pemberton, Vice-President
 - Henry J. Clouden, III, Treasurer
 - Shirley A. Glasgow, Parent Representative
 - Chrysetta Patterson, Member
 - Susan V. Fox, Member
- C. Approval of July Minutes (VOTE)
- D. Approval of Informational Items and Reports: Budget and Finance, Curriculum and Instruction, Facilities and Operations, Parent Engagement (VOTE)
- E. Adoption of the 2011-2012 Discipline Policy, Safety Policy (VOTE)
 - Charter Updates
 - NYC School Survey
 - The NYCDOE/NYS Annual Site Visit
 - Board Business: Annual Report 2010-2011
 - Data Presentation (June 2011)
 - Title I Grant Application
 - Title 1 Meals Program 2011-2012 (Online Application)
 - October Meeting with the new Parent Association Board
- E. Parent and Community Commentary** (See "Board Meeting Protocol")
- F. Calendar of Upcoming Meetings and Events
- G. Adjournment



**MINUTES OF THE MEETING
OF THE BOARD OF TRUSTEES
OF
THE CULTURAL ARTS ACADEMY
CHARTER SCHOOL AT SPRING CREEK**

A Meeting of the Board of Trustees of the Cultural Arts Academy Charter School at Spring Creek was held at 1900 Linden Boulevard, Brooklyn, NY on September 21, 2011 at 6:00 PM.

IN ATTENDANCE: CHERYL PEMBERTON
 HENRY J. CLOUDEN III
 SHIRLEY GLASGOW
 SUSAN FOX

ALSO PRESENT: LAURIE B. MIDGETTE, Principal
 STUART SABAL, CPA
 LARRY H. WEISS, ESQ.

The meeting was called to order. A quorum was present.

A discussion was held regarding the Annual Site Visit Report conducted by the New York City Department of Education Charter Schools Office prepared by Sonia Park, Senior Director of the NYC DOE CSO and Sylvia Rabiner, Consultant. The overall assessment was very positive.

A copy of the Board of Trustees Monthly Meeting Protocol and Procedures was distributed to the Members of the Board.

The Principal, LAURIE MIDGETTE and DEAN T.S. HOARD, Dean of Content and Curriculum provided an update on school developments including, but not limited to:

1. The introduction of a new music program – Violin instruction for second graders in conjunction with the Noel Pointer Foundation.
2. The introduction of two new “colleges”, Princeton and Cornell.
3. The addition of new curriculum in math to include differentiated math; a new technology lab; new drama and dance programs and a health education program.

A Strategic Plan has been prepared to:

1. Add arts in the after school program;
2. (a) Extend class time by providing an optional breakfast at 7:00AM and a starting time for classes of 7:30 AM; and
(b) By having Fifty (50) minute periods rather than Forty Five (45) minutes periods.
3. Establish School Staff Committees, i.e., a media team, a cultural arts committee, a special needs development team and a health awareness committee;
4. Establishing sports teams.

The Math and Science curriculums are being changed. The Saxon Math Curriculum is being replaced by the Envision Math program which is more rigorous, employs virtual learning, daily enrichment and has a writing component. The Science program is also being upgraded to a more rigorous program, the Foss science program.

After School programs are being developed and were expanded to provide chess, a choir, percussion training, dance and drama and intramural martial arts.

The new Parent Teacher Association Members are expected to attend our next Board Meeting on October 19, 2011. The role of the PTA will be to support the Administration of the Charter School and the mission and vision of the school and to provide ongoing fundraising events.

The accountant for the school, STUART SABAL presented the financial statement for the Charter School as of June 30, 2011 as well as the profit and Loss Budget Overview for the period of July, 2011 through June, 2012.

Upon Motion of HENRY J. CLOUDEN III the financial statement (subject to audit) and the Profit and Loss Budget Overview for 2011 and 2012 was unanimously approved, and seconded by SUSAN FOX,

A discussion was held regarding the requirement that the Board of Trustees meet a minimum of twelve (12) times per year.

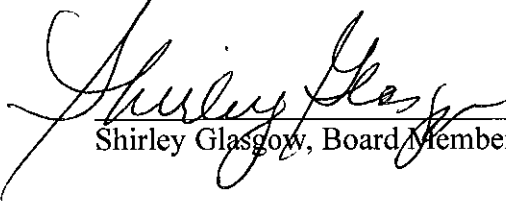
Upon Motion of HENRY J. CLOUDEN III to amend paragraph 12 of the By-Laws to provide that the Board of Trustees meet a minimum of twelve (12) times per year and seconded by SHIRLEY GLASGOW, the Motion was unanimously approved.

A discussion was held regarding the Discipline and Safety Policy.

Upon Motion of HENRY J. CLOUDEN III to approve the Discipline and Safety Policy for 2011 intact for 2012 and seconded by SHIRLEY GLASGOW, the said policy was approved unanimously.

There being no further business before the Board of Trustees, the meeting was adjourned.

Dated: September , 2011


Shirley Glasgow, Board Member