



MEETING OF THE BOARD OF TRUSTEES

1400 Linden Boulevard
Brooklyn, New York 11212
Wednesday, May 18, 2011
6:30pm-8:30pm

VISION: Cultural Arts Academy Charter School is an exemplary learning community that aligns the natural abilities of each child with innovative strategies and techniques that stimulate scholarship and life-long learning that profoundly impacts the human condition.

MISSION: The Cultural Arts Academy Charter School mission is to provide an exemplary, K-12 standards-based arts education program that promotes superior scholarship and strong cultural arts proficiency.

AGENDA

Business Meeting/Executive Session: 6:30pm-7:30pm

(Closed)

Public Meeting: 7:30pm-8:30pm

(Open)

This session is a public session for the purpose of conducting school business.

- A. Call To Order
- B. Roll Call (Attendance)
 - Dr. A.R. Bernard, President
 - Cheryl A. Pemberton, Vice-President
 - Henry J. Clouden, III, Treasurer
 - Shirley A. Glasgow, Parent Representative
 - Chrysetta Patterson, Member
 - Susan V. Fox, Member
- C. Approval of April Minutes
- D. Informational Items: Budget and Finance, Curriculum and Instruction, Facilities and Operations, Parent Engagement Reports
 - Charter Updates
 - The 2010-2011 CAACS Promotion Policy
 - The CAACS Staff Evaluation Process and Protocol
 - The NYCDOE/NYS Annual Site Visit
- E. Parent and Community Commentary**
- F. Calendar of Upcoming Meetings and Events
- G. Adjournment

**Please refer to the "Board of Trustees Protocols and Procedures for Public Meetings"

CULTURAL ARTS ACADEMY CHARTER SCHOOL AT SPRING CREEK
1400 Linden Boulevard, Brooklyn, New York, 11212
Phone: (718) 683-3300 Fax: (718) 272-1330



**MINUTES OF THE MEETING
OF THE BOARD OF TRUSTEES
OF
THE CULTURAL ARTS ACADEMY
CHARTER SCHOOL AT SPRING CREEK**

A Meeting of the Board of Trustees of the Cultural Arts Academy Charter School at Spring Creek was held at 1400 Linden Boulevard, Brooklyn, New York 11212 on May 18, 2011 at 6:00 PM.

IN ATTENDANCE: CHERYL PEMBERTON
 HENRY J. CLOUDEN III
 CHRYSETTA PATTERSON
 SHIRLEY GLASGOW

ALSO PRESENT: LAURIE B. MIDGETTE, Principal
 STUART SABAL, CPA
 LARRY H. WEISS, ESQ.

The meeting was called to order. The Minutes of the meeting on April 6, 2011 were accepted on motion of HENRY J. CLOUDEN III, which was seconded by CHRYSETTA PATTERSON, and unanimously passed.

A discussion was held regarding:

1. Funding from the City and how payroll was being handled;
2. The budget for next year. We will have:
 - (a) 40 more students and 3 more teachers
 - (b) The new rate will be \$13,527.00 per student;
 - (c) We will be able to raise some additional funds by:
 - (1) Charging for lunch, approximately \$2.00 per day per child;
 - (2) Selling yearbooks;
 - (3) Selling C.D.s.

3. Additional fundraising efforts especially for “Moving Up” Ceremony; Estimated cost of about \$10,000 to cover food, plaques, gifts and certificates for June, 2011. Fundraising efforts on Twitter and Facebook; possibility of an “Ask” campaign.

SCHOOL CLOTHING:

A presentation was made by Jerry Roebuck of Unique School Apparel regarding school uniforms. They have an office/showroom at 1250 Fifth Avenue in New York City. Procedurally, they come to school to fit children and the parents complete order form. All orders are processed at the same time. They can either do a bulk drop of the order to the School or individually ship to the parents at an additional cost of about \$10.00. Mr. Roebuck represented that they service 42 schools and have 10 sales representatives. He exhibited examples of some of the school apparel they offer. All goods ordered by June could be delivered by August.

DASHBOARD:

The Principal explained to the Board items placed on the school “DASHBOARD” including reading levels, achievement and health needs. It was especially noteworthy that 75% of the students had made the honor roll.

CHESS CLUB:

The Chess Club competed for the first time in an actual competition. The scholars from CHRISTIAN ARTS ACADEMY CHARTER SCHOOL at SPRING CREEK were from kindergarten and first grade. They were competing against children that were 2 or more grades older. They placed 15th out of 19 as a school with only approximately 3 months of training.

PROMOTION POLICY:

A copy of the Promotion Policy was distributed to the Board Members and discussed.

QUALITY REVIEW:

A quality review outline was also distributed to the Board Members and discussed.

SCHOOL INSPECTION:

The State mandated school inspection was conducted by two school representatives from the Board of Education. They reviewed the Board of Trustees roster, the organizational chart, the By-Laws, the Minutes, Fingerprint records, the 501(c)3 tax exempt status record, the budget, the actual expenses, the Parent Teacher handbook, school policies, Lesson Plan Binders, Data Binders, Professional Development Binders, observed classes and spoke with teachers and parents. Overall, the inspection went exceptionally well. A review of the inspection will appear on the DOE web site.

SCHEDULE OF UPCOMING EVENTS:

- June 11 - Personal Barbershop – Haircuts for fathers
- June 17 - Bridging Ceremony – Graduation
- June 20 - Spirit Week – Jeopardy competition. Are you smarter than a 3rd grader competition
- June 28 - Field Day
- June 30 - Last day for School Staff
- July 20 - Next Board Meeting

SUMMER PROGRAM:

There will be assignments for the scholars over the summer. A virtual Summer Camp.

A Motion was by CHERYL PEMBERTON to adjourn which was seconded by SHIRLEY GLASGOW and unanimously passed.

Dated: June , 2011


Shirley Glasgow Board Trustee