



BOARD OF TRUSTEES MEETING

1400 Linden Boulevard
Brooklyn, New York 11212

AGENDA

Wednesday, November 28, 2012

6:30pm-8:30pm

Open Public Meeting: 7:30pm-8:30pm

This session is a public session for the purpose of conducting school business.

***Please refer to the "Board of Trustees Protocols and Procedures for Public Meetings"*

VISION: Cultural Arts Academy Charter School is an exemplary learning community that aligns the natural abilities of each child with innovative strategies and techniques that stimulate scholarship and life-long learning that profoundly impacts the human condition.

MISSION: The Cultural Arts Academy Charter School mission is to provide an exemplary, K-12 standards-based arts education program that promotes superior scholarship and strong cultural arts proficiency.

A. Call To Order

B. Roll Call (Attendance)

- Cheryl A. Pemberton, Vice-President
- Henry J. Clouden, III, Treasurer
- Shirley A. Glasgow, Parent Representative
- Chrysetta Patterson, Member
- Susan V. Fox, Member

C. Approval of October Minutes (VOTE)

D. Final Report of the November Financial Audit (NYSED)

E. First Quarter Academic Achievement Report (Data Dashboard)

F. Achieve 3000 (Academic Intervention Program)

G. Charter School Planning Grant (CSP)

H. Overview of the New York State Assessment Program and Common Core Standards

I. Logistics of the 3rd Grade Exam/Dates

J. Student Support: 504 Plan/AIS-Afterschool/Test Prep

K. Materials/Saturday Classes/Mock Saturday Exam/ELA and Math

L. Teacher Preparation

ADJOURNMENT



**MINUTES OF THE MEETING
OF THE BOARD OF TRUSTEES
OF
THE CULTURAL ARTS ACADEMY
CHARTER SCHOOL AT SPRING CREEK**

A Meeting of the Board of Trustees of the Cultural Arts Academy Charter School at Spring Creek was held at 1400 Linden Boulevard, Brooklyn, New York 11212 on November 28, 2012 at 6:00 PM.

IN ATTENDANCE: CHERYL PEMBERTON
 HENRY J. CLOUDEN III
 CHRYSSETTA PATTERSON
 SHIRLEY GLASGOW

ALSO PRESENT: LAURIE B. MIDGETTE, Principal
 LARRY H. WEISS, ESQ.

The meeting was called to order. The Minutes of the October meeting were accepted on a motion of CHRYSSETTA PATTERSON that was seconded by HENRY J. CLOUDEN III, and unanimously passed.

NOVEMBER AUDIT: On Monday OCTOBER 29TH from 2-3pm we had a conference call with the auditors. Henry Clouden, our Treasurer was on this call along with Stu Sabal, our Chief Financial Officer. We were asked to submit the representation letter on school letterhead. This was needed in order to finalize the report.

The Board reviewed the Data Dashboard for first quarter. The following questions were examined:

1. Aligned: Does the assessments test the knowledge and skills required by the objective and nothing else?
2. Rigorous: Are students demonstrating mastery at the same level of complexity as they will have to on a state exam or final assessment?
3. Scaffolded: Do we know where students learning broke down?
4. Reliable: Do students have multiple opportunities to demonstrate true mastery?

(Achieve 3000) KidBiz3000 is a research-based differentiated online literacy instruction program for grades 2-5 that connect each student at his or her Lexile reading level. It uses differentiated reading and writing assignments using non-fiction content based on each student's reading level - and that automatically adapts content via a real-time Lexile assessment.

KidBiz closely aligns with objectives of the Common Core State Standards to give students the content area literacy skills they need to succeed on the standards and prepare for college and career. All instructional staff has been trained in the Achieve 3000 program. The Board asked the following questions:

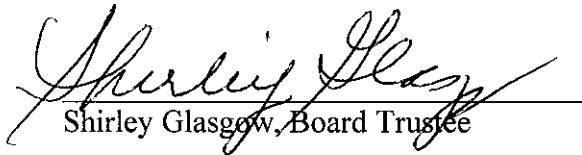
- How many teachers were apart of the training? 16 Teachers and 2 administrators
- Will new teachers who have not used Achieve3000 before be attending the training?
There will be 5 teachers new to Achieve 3000.

CSP GRANT: CAACS was placed on the waiting list for the Project Zero Classroom PD at Harvard University. We have to re-apply for the next available program.

The Board discussed the NYS upcoming 3rd grade assessment and the introduction of the common core standards. The Principal shared the instructional expectations from the Chancellor of NYC that pertains to all educators in NYC, including charter school educators. Dean Hoard, Director of Content and Curriculum and the Principal wanted all staff to be aware of the conversations among other public school educators that are taking place across the city. We, too, will be engaging in more intentional and strategic conversations as we move toward the 3rd grade assessment in a few months. Logistics and dates of the exam were shared. Students who are being provided support from the AIS afterschool program, Test Prep Saturdays where parent and child are mandated to attend, and the 504 plan for those who qualify. Students have taken diagnostic exams to gauge their progress. In terms of preparation of the instructional staff, The Principal sent the Director of Content and Curriculum to Harvard University, the teachers have been attending workshops provided by the NYC Charter Center and other programs.

After an extensive discussion of the aforesaid, a motion was made by CHERYL PEMBERTON to adjourn which was seconded by CHRYSETTA PATTERSON and unanimously passed.

Dated: May, 2011


Shirley Glasgow, Board Trustee