



MEETING OF THE BOARD OF TRUSTEES

1400 Linden Boulevard, Brooklyn, New York 11212

Tuesday, August 14, 2019

6:30pm-8:30pm

MISSION STATEMENT

Cultural Arts Academy Charter School's mission is to provide a college preparatory education (*Curriculum and Instruction*) with exemplary cultural arts proficiency (*The Arts*) to young leaders (*Leader In Me*) who will profoundly impact the human condition (*International Baccalaureate*).

"Where Leaders Grow Up."

Public Session: 7:30-8:30pm (Open)

AGENDA

- A. Call To Order
- B. Roll Call (Attendance)
- C. Approval of Minutes
- D. Committee Reports – Financial

TOPICS

- 1. 2019 Audit Visit
 - 2. DOE-Board Visit
 - 3. New Staffing/Student Enrollment Update
 - 4. The Algebra Project Partnership
 - 5. The Math Doctor
 - 6. 3-Year Restructuring Plan 2019-2022
 - 7. Enrollhand Partnership
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- E. Adjournment

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF
CULTURAL ARTS ACADEMY CHARTER SCHOOL AT SPRING CREEK**

A meeting of the Board of Trustees of the Cultural Arts Academy Charter School at Spring Creek was held at 1400 Linden Boulevard, Brooklyn, New York 11212 on August 14, 2019.

IN ATTENDANCE:

Henry Clouden III
Shirley A Glasgow
Cheryl Pemberton-Graves
Chrysetta Patterson
Dr. AR Bernard
Dr. Laurie B. Midgette, Principal

The meeting was called to order at 6:53 pm with a quorum present.

VOTE

The annual school policies (*Safety Plan, Employee and Family Handbooks, etc.*) were presented to the Board. After discussion, Board unanimously accepted the policies. A motion was made by Chrysetta Patterson to accept them as presented by the Principal with no revisions. The motion was seconded by Henry Clouden. The Board of Trustees voted to accept all of the revised school policies. The Board also reviewed and discussed both the Board Calendar and the School Calendar for 2019-2020 and both were accepted.

2019 Audit – Principal had to sign authorization to conduct our audit by Mohammad Abdel-Atti at MBAF CPAs LLC. The authorization allows MBAF CPAs LLC to request information they need to the complete our financial audit. Henry Clouden wanted clarity about what is required when they visit the school.

DOE Board Visit - Laurie Hazeley, Senior Director, Charter Authorizing for the Office of School Design & Charter Partnerships requested a meeting with the Board regarding implications for the renewal process. The meeting was held on July 29th. Melissa Harris and Dan Pasek also attended.

Staffing and Enrollment - The Principal gave an update on new staffing and student enrollment. At least six families have moved to Long Island, Virginia, Jersey and Connecticut. There are seven new staff members for CAA.

The Algebra Project – Based on the feedback from the meeting with the DOE, the Board discussed how the school's renewal may be impacted due to academic underperformance on state tests, particularly in mathematics (*scores are not out yet*). The Principal proactively outlined strategies that could be implemented in the short term that she feels will have impactful, long-term results. She found a new educational program called the Algebra Project that she feels will strength the skills of the instructional staff as well as the scholars. She has upcoming conference calls with Conference OSU-Mansfield; Fannie Lou Hamer; the Math

Doctor and, CUNY Technology. The Principal presented and shared a 3-year action plan that the Board feels is extremely strong and noted the hard work that the Principal did to put it together.

Enrollhand Grantwriting – The Principal has set up a partnership with a grant-writing company that will search for grants to pursue for CAACS that are aligned to our strategic goals, especially in mathematics. They will create a list of prospective grants that are well aligned with our needs and the prospective funders' priorities. Henry Clouden noted that this would be positive for our financial status.

A motion was made by Cheryl Pemberton to adjourn the meeting and seconded by Chrysetta Patterson. Meeting adjourned at 9:23 pm.

Respectfully submitted,

Shirley Glasgow, Secretary