



New York State Education Department

***2011-2012 Annual Report for***



The Regents of The University of the State of New York  
Charter School Office  
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Albany, New York 12234  
[charterschools@mail.nysed.gov](mailto:charterschools@mail.nysed.gov)  
518-474-1762

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<b>Checklist of Requirements</b>
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- ☐ I. School Information and Cover Page
- ☐ II. Table of Contents and page numbers
- ☐ III. New York State School Report Card
- ☐ IV. Key Focus Area Requests
  - 1. Progress Toward Goal Achievement
  - 2. Instructional Time (Board of Regents-authorized schools only)
  - 3. Financial Information
  - 4. Charter Revisions
  - 5. Board of Trustees
- ☐ Required Forms: Appendices
  - A. Progress Toward Charter Goals
  - B. Instructional Time Table (Board of Regents-authorized schools only)
  - C. Total Expenditures and Administrative Expenditures Per Child
  - D. Unaudited Financial Statements
  - E. FY 2013 Budget and Narrative
  - F. Disclosure of Financial Interest Form
  - G. Board of Trustees Membership Table (Board of Regents-authorized schools only)
  - H. Enrollment and Retention Targets

**School Information and Cover Page**

**School Name:** Cultural Arts Academy Charter School

**School Leader:** Laurie B. Midgette, Principal

**Primary address:** 1400 Linden Boulevard, Brooklyn, New York 11221

**School website:** culturalartsacademy.org

**School email:** caacs@caacs-ny.org

**Telephone:** (718) 683-3300 **Fax:** (718) 272-1330

**BEDS #** 331800860988

**District/CSD of Location:** 84K792

**Charter authorizer:** NYC Department of Education

**Chair, Board of Trustees:** Dr. A.R. Bernard

**Date school first opened for instruction:** August 30, 2010

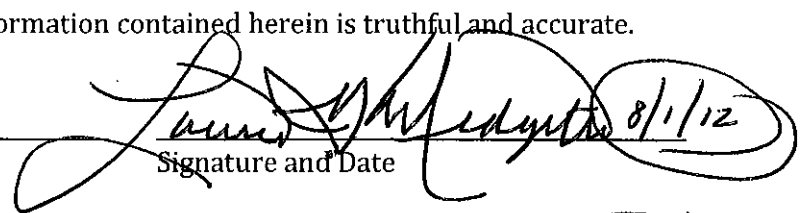
**2011-2012 Enrollment:** 169

**2011-2012 Grades Served:** Kindergarten-Grade 2

Our signatures below attest that all of the information contained herein is truthful and accurate.

LAURIE B. MIDGETTE

Print Name, Head of Charter School

 8/1/12  
Signature and Date

(SEE DISCLOSURE FORM)

Print Name, President, Board of Trustees

DR. A.R. BERNARD 8/1/12  
Signature and Date

## Required Forms: Appendices

### ***Appendix A: Progress Toward Charter Goals***

The following Tables reflect suggested formatting for Board of Regents-authorized charter schools. Schools should follow formats prescribed by their respective authorizers.

#### **Academic Goals Table**

**NYS School Report Card Link 2011-2012:**

**<http://schools.nyc.gov/SchoolPortals/18/K792/AboutUs/Statistics/default.htm>**

#### **Standard 1: High Academic Attainment and Improvement**

Students' academic performance meets or exceeds local, state and national standards

##### **Absolute Performance**

- Each year, 75% of K-2<sup>nd</sup> at the Cultural Arts Academy Charter School at Spring Creek Charter School will perform at or above Level 3 on the Scantron Performance Series Language Arts exam.
- Each year, 75% of K-2<sup>nd</sup> graders at Cultural Arts Academy Charter School at Spring Creek will perform at or above Level 3 on the Scantron Performance Series Math exam.
- Each year, 75% of K-2<sup>nd</sup> graders at Cultural Arts Academy Charter School at Spring Creek will perform at or above Level 3 on the Scantron Performance Series Life Science and Inquiry exam.
- Each year, 75% of K-2<sup>nd</sup> graders at Cultural Arts Academy Charter School at Spring Creek will perform at or above Level 3 on the Scantron Performance Series Reading exam.
- Each year, 75% of 3<sup>rd</sup>-5<sup>th</sup> graders at Cultural Arts Academy Charter School at Spring Creek will perform at or above Level 3 on the NYS ELA exam.
- Each year, 75% of 3<sup>rd</sup>-5<sup>th</sup> graders at Cultural Arts Academy Charter School at Spring Creek will perform at or above Level 3 on the NYS Math exam.
- Each year, 75% of 4<sup>th</sup> graders at Cultural Arts Academy Charter School at Spring Creek will perform at or above Level 3 on the NYS Science exam.
- Each year, 75% of 5<sup>th</sup> graders at Cultural Arts Academy Charter School at Spring Creek will perform at or above Level 3 on the NYS Social Studies exam.

##### **Value-Added Performance/Progress**

- Each year, 75% of students in K-2, will increase 75% on the Scantron Performance Series exams between the fall and the spring.
- For years 2 through 5, the Cultural Arts Academy Charter School at Spring Creek, 3-5 grade-level students of the same cohort (i.e. students who are in the Cultural Arts Academy Charter School at Spring Creek for two years in a row) will reduce the gap between the percent at or above Level 3 on the previous year's ELA exam and 90 percent at or above Level 3 on the current year's ELA exam. If the number of students scoring above proficiency in a grade level cohort exceeds 90 percent on the previous year's ELA exam, the Cultural Arts Academy Charter School at Spring Creek will demonstrate growth (from proficient to advanced) in the current year.
- For year's 2 through 5 of the proposed charter, 3-5th grade-level cohorts of the same students will reduce the gap between the percent at or above Level 3 on the previous year's Math exam and 90 percent at or above Level 3 on the current year's Math exam. If the number of students scoring above proficiency in a grade level cohort exceeds 90 percent on the previous Math exam, the Cultural Arts Academy Charter School at Spring Creek will demonstrate growth (from proficient to advanced) in the current year.

##### **Comparative Performance**

- Each year, 75% of 3<sup>rd</sup>-5<sup>th</sup> graders performing at or above Level 3 on the State ELA exam in each tested grade will place Cultural Arts Academy Charter School at Spring Creek in the top quartile of all similar schools on the citywide Progress Report.
- Each year, 75% of 3<sup>rd</sup>-5<sup>th</sup> graders performing at or above Level 3 on the State Math exam in 3<sup>rd</sup>-5<sup>th</sup> grades will place the school in the top quartile of all similar schools on the citywide Progress Report.
- Each year, Cultural Arts Academy Charter School at Spring Creek will earn a score sufficient to place it in the 75<sup>th</sup> percentile of all schools on the citywide Progress Report.

#### **AYP Status**

- Each year, the school will be deemed —In Good Standing on the NYS Report Card.

#### **School-Specific Educational Indicators**

- Each year, K-2 students who attend the Cultural Arts Academy Charter School at Spring Creek for three full years, the percent at or beyond the national median in reading and math as measured by the Scantron Performance series assessments will increase by 10% of the cohort.

### **Standard 2: Responsive Educational Program and Environment**

A quality educational program enables all students to achieve academically and socially

#### **Student Engagement**

- Each year, utilizing the NYCDOE's basis of measurement, Cultural Arts Academy Charter School at Spring Creek will have an average daily student attendance rate of at least 95% of the 120 students enrolled in Cultural Arts Academy Charter School at Spring Creek.
- Each year, 95% of all students enrolled on the last day of the school year will return the following September.

#### **Adherence to Contract Terms**

- Each year, the school will comply with all applicable laws, rules, regulations and contract terms including, but not limited to, the New York Charter Schools Act, the New York freedom of Information Law, the New York Open Meetings Law, the federal Individuals with Disabilities Education Act, and the federal Family Educational Rights and Privacy Act.

#### **School-Specific Non-Academic Indicators**

- Each year, the average rate of attendance at parent conferences will be 80% or more as measured by signatures on attendance sheets.

### **Standard 3: Responsible School Leadership, Governance and Management**

Leadership furthers the school's mission, program and goals and is strategic to ensure adequacy, alignment and coherence of actions.

#### **School-Specific Indicator**

- Each year, the Cultural Arts Academy Charter School at Spring Creek will be rated 80% meets or exceeds based on an annual NYCDOE Quality Review school evaluation and Report Card in the following categories: School Leadership and Instructional Leadership.

### **Standard 4: Financial Sustainability and Internal Controls**

The school is a well-run organization and capable of achieving long-term success.

#### **Enrollment Stability**

- In year one, student enrollment will be within 15% of full enrollment as defined in the school's contract. This will be maintained on an on-going basis and monitored bi-monthly.

#### **Financial Compliance**

- For each year of the charter, the Cultural Arts Academy Charter School at Spring Creek will undergo an independent financial audit that will result in an unqualified opinion and no major findings.

#### **Financial Viability**

- Each year, the school will operate on a balanced budget and maintain a stable cash flow.

#### **Parent Satisfaction**

- Each year, parents will express satisfaction with the school's program, based on the NYCDOE Learning Environment Survey in which the school will receive scores of 7.5 or higher in each of the four survey domains: Academic Expectations, Communication, Engagement, and Safety and Respect. The school will only have met this goal if 50% or more parents participate in the survey.

#### **Staff Satisfaction**

- Each year, teachers will express satisfaction with school leadership and professional development opportunities as determined by the teachers section of the NYCDOE Learning Environment Survey in which the school will receive scores of 7.5 or higher in each of the four survey domains: Academic Expectations, Communication, Engagement, and Safety and Respect. The school will only have met this goal if 50% or more teachers participate in the survey.
- Each year, 90% of the spring instructional staff that is invited to return and that remains in teaching will return the next fall.

#### **Student Satisfaction**

- Each year, students in grades 5 will express satisfaction with the school as determined by the student section of the NYCDOE Learning Environment Survey in which the school will receive scores of 7.5 or higher in each of the four survey domains: Academic Expectations, Communication, Engagement, and Safety and Respect. The school will only have met this goal if 50% or more of students enrolled participate in the survey.

#### **Cultural Arts Theme**

- It is the goal of the Cultural Arts Academy Charter School to provide all students with high-quality arts-infused learning opportunities and classroom partnerships between teachers and artists.
- Teaching artists and teachers will work together to design and enhance content area curricula and the delivery of instruction.
- Professional development seminars and workshops will provide teachers with the pedagogical skills to design and implement art-infused curricula that are driven by NYS learning standards.
- Students and teachers will interact with arts institutions and organizations that exhibit and perform the arts.
- Cultural Arts Academy Charter School will use the NYC Department of Education's *Blueprint for Teaching and Learning in the Arts: Pre-K-12* that outlines what students should know and be able to do in the arts.
- Cultural Arts Academy Charter will utilize the NYC Department of Education's *ArtsCount initiative*, a series of arts education metrics that tracks and reports student participation in arts education.

#### ***Appendix B: Instructional Timetable***

This Table is required only of Board of Regents-authorized charter schools.

<b>2011-2012 Instructional Time</b>	
Total number of instructional days for the 2011-2012 school year	191 days
First and last day of the 2011-2012 school year	August 29, 2011 June 27, 2012

Length of school day (please note if schedule varies throughout the week or the year)

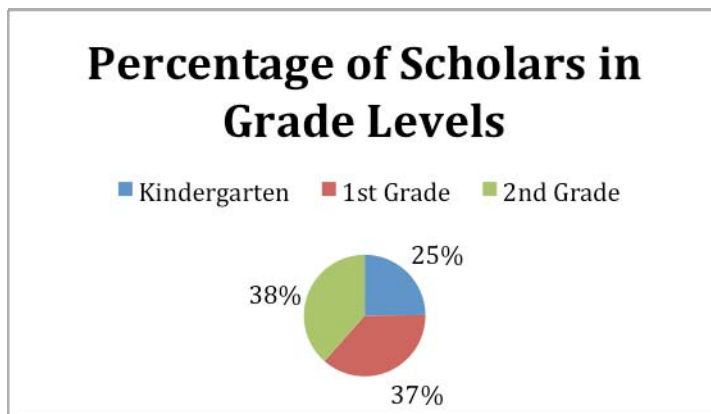
7:00am-4:00pm  
Afterschool:  
4pm-6pm

## Data Dashboard 2011-2012 School Year

### Demographics

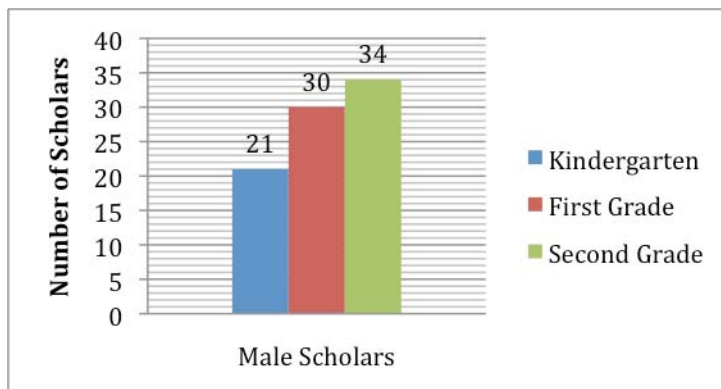
#### Our Scholars

Grade Level	Total In Grade
<b>Kindergarten</b>	42
<b>1<sup>st</sup> Grade</b>	62
<b>2<sup>nd</sup> Grade</b>	65
<b>Total</b>	<b>169</b>



85 male scholars

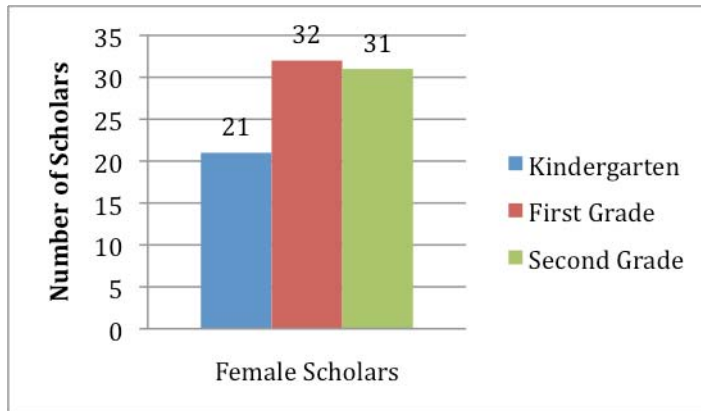
- 21 males in kindergarten
- 30 males in 1<sup>st</sup> grade
- 34 males in 2<sup>nd</sup> grade





84 female scholars

- 21 females in kindergarten
- 32 females in 1<sup>st</sup> grade
- 31 females in 2<sup>nd</sup> grade

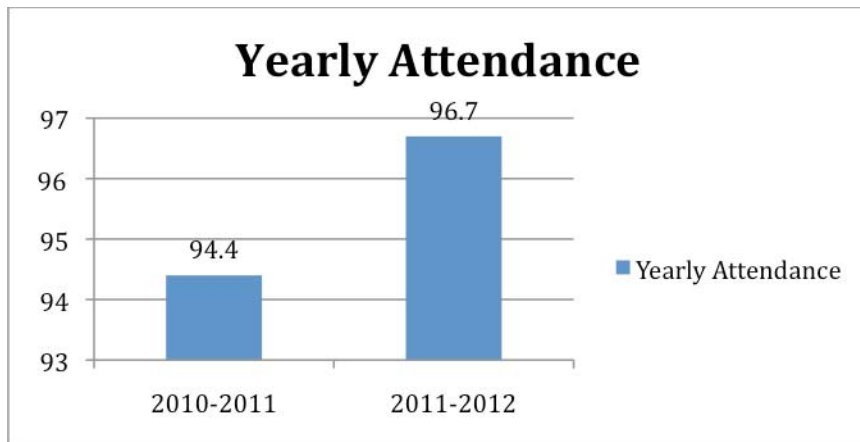


## **Our Staff**

- Other languages spoken – **French, Greek, Haitian Creole, Spanish, Italian**
- Ethnicity – **Cuban, German, Grecian, Guyanese, Haitian, Irish, Italian, Jamaican, Panamanian, Puerto Rican, Russian, Trinidadian, Italian**
- Degrees – **6 Associates, 24 Bachelors, 12 Masters, 1 Doctorate**
- Years of Teaching - **82**
- Colleges/Universities Attended – **Adelphi University, Alfred University, Art Institute of NYC, Baruch College, Benedict College, Brooklyn College, Claflin University, Cornell University, Devry Institute of Technology, Dowling College, Emery Riddle Aeronautics, Five Towns College, Florida Atlantic University, Fordham University, CUNY Hunter College, CUNY Kingsborough, Long Island University, Mary Mount Manhattan College, Marygrove College, Metropolitan College of NY, Nassau Community College, Northcentral University, CUNY NYC Technical College, Ohio State University, Pace University, Pratt Institute, Queensborough College, Spartan School of Aeronautics, St. John's University, Suffolk Community College, SUNY Albany, SUNY Cortland, SUNY Farmingdale, SUNY Stony Brook, Universidad de Belgrano, University of Hartford, University of Wisconsin-Madison, CUNY Borough of Manhattan Community college, CUNY York College, Nova Southeastern University, Teachers College – Columbia University**

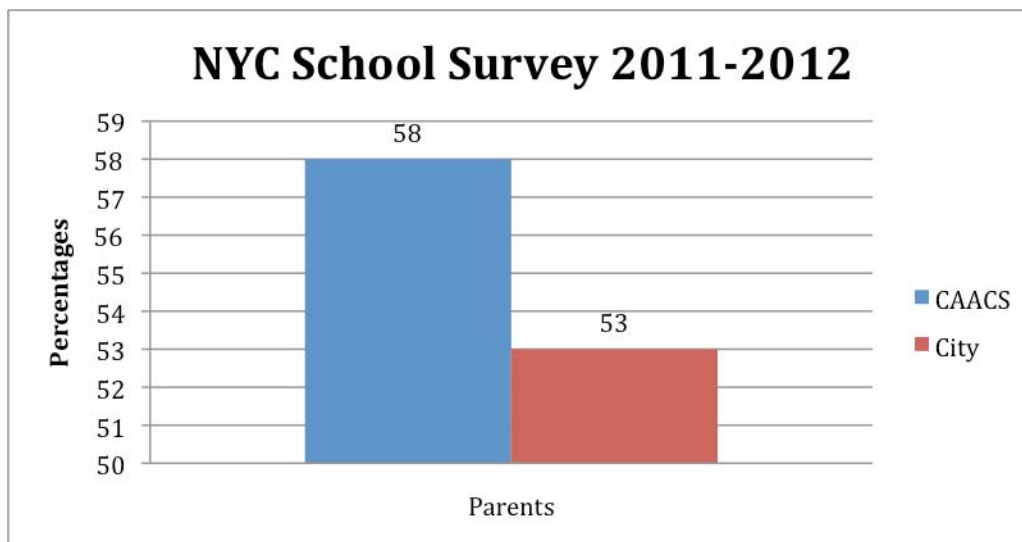
## **Yearly Attendance**

- **September 2010 – June 2011: 94.4% attendance**
- **September 2011 – June 2012: 96.7% attendance**

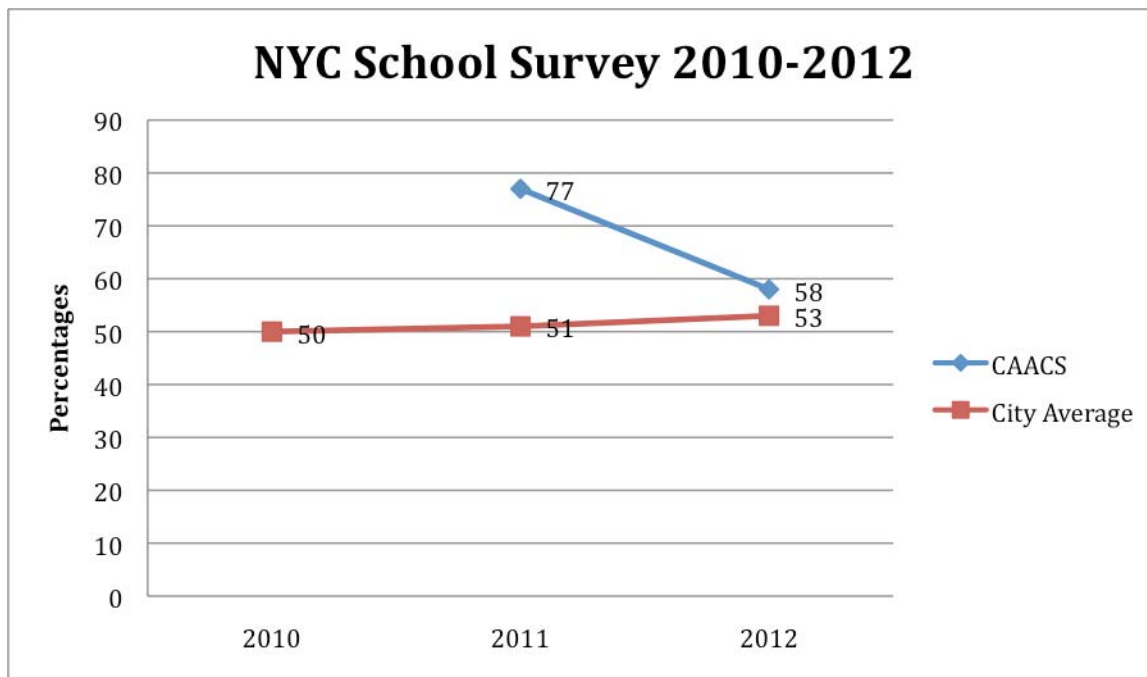


## Parent Data

How do survey response rates at our school compare to the City average?

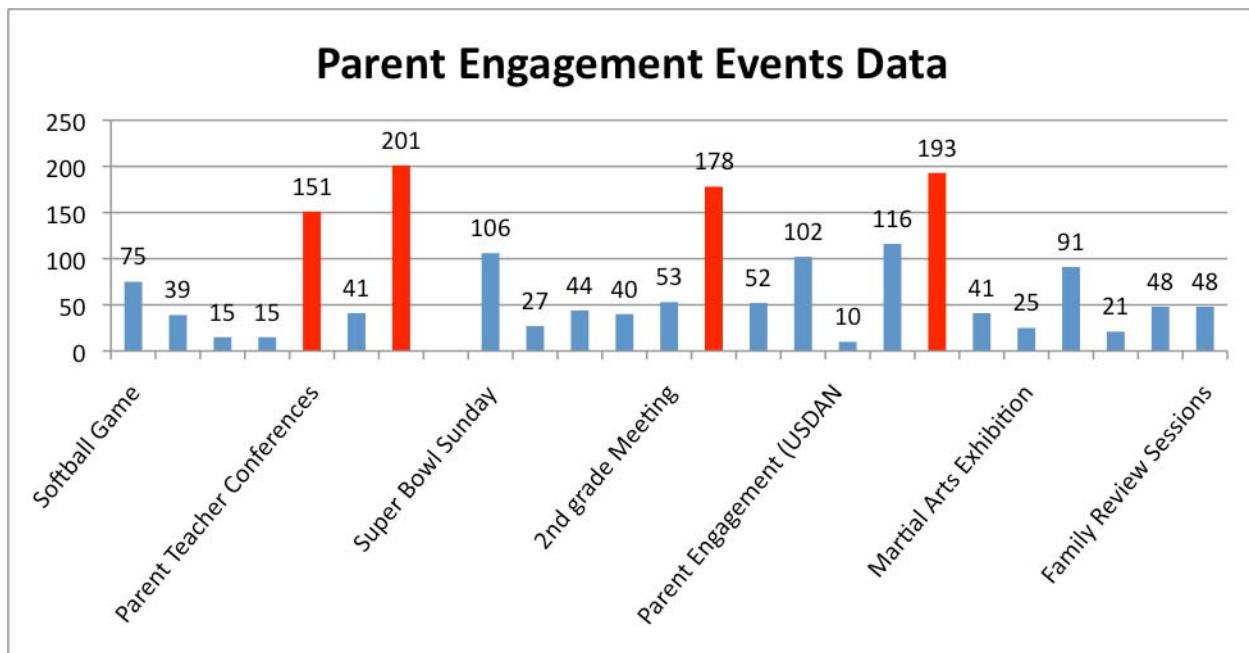


How has response rates at our school changed over time?



61% of our parents took the survey online.

#### Parent Engagement Events Turnout Data



#### ELL

Three students were tested for ELL.

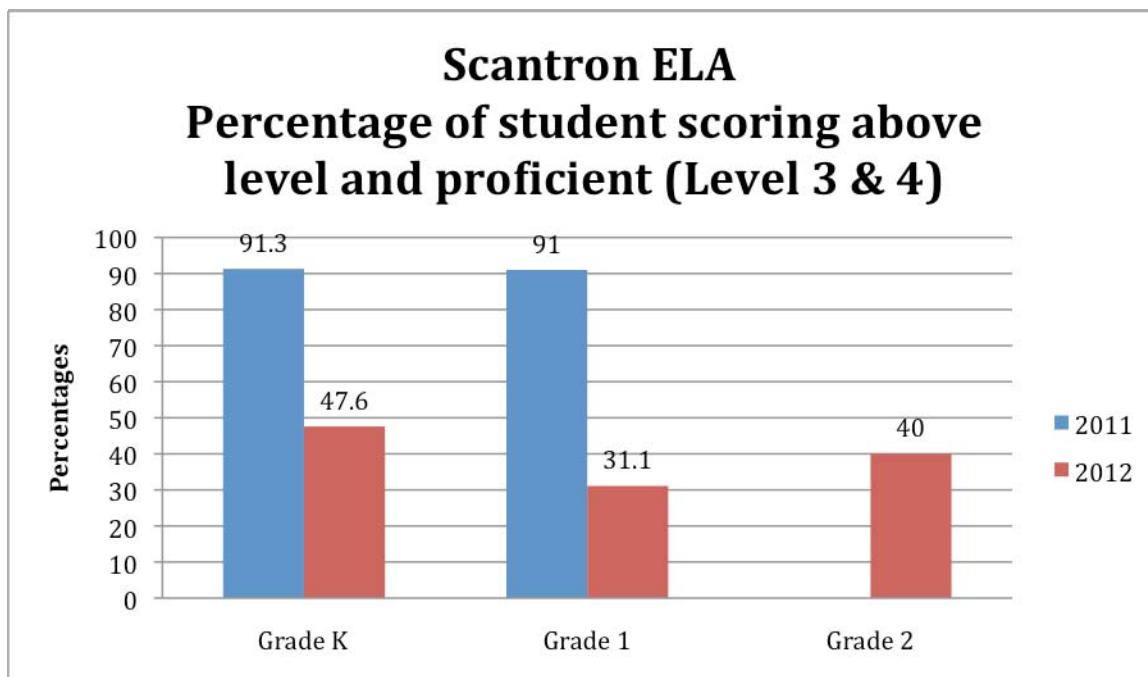
## **Special Education**

We have a total of 9 special education scholars.

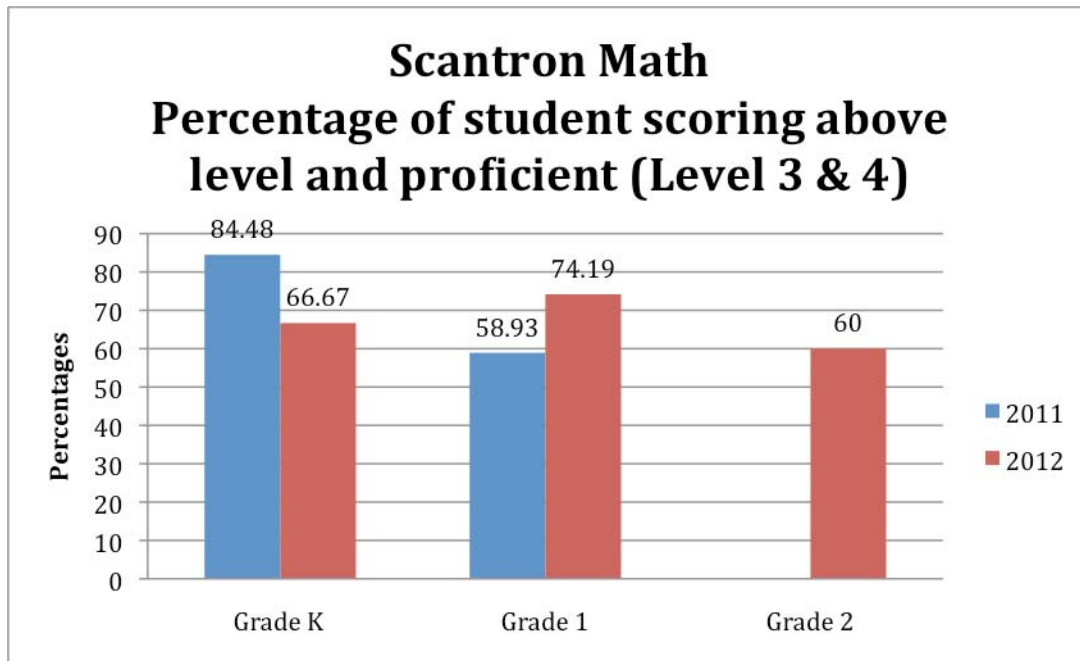
## **Student Achievement**

- **Honor Roll for entire school**  
**Quarter 1:** 48% of our students are on the honor roll.  
**Quarter 2:** 61% of our students are on the honor roll.  
**Quarter 3:** 68% of our students are on the honor roll.  
**Quarter 4:** 66.8% of our students are on the honor roll.

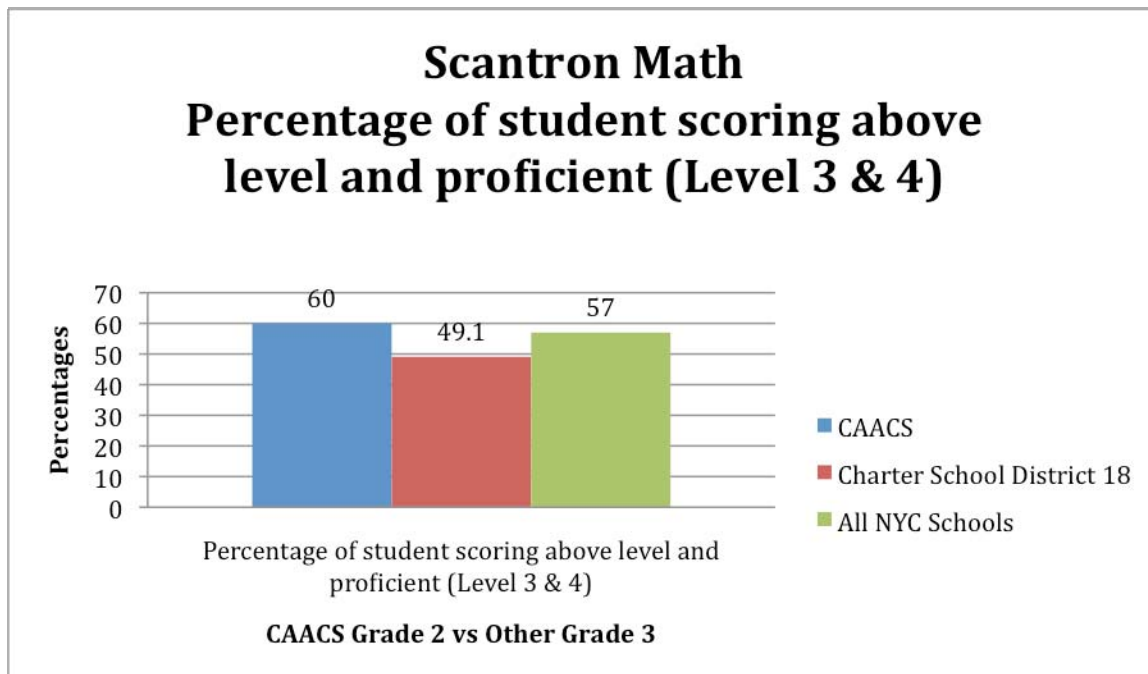
## **Scantron ELA Assessment Grade Level Comparison**



## Scantron Math Assessment Grade Level Comparison

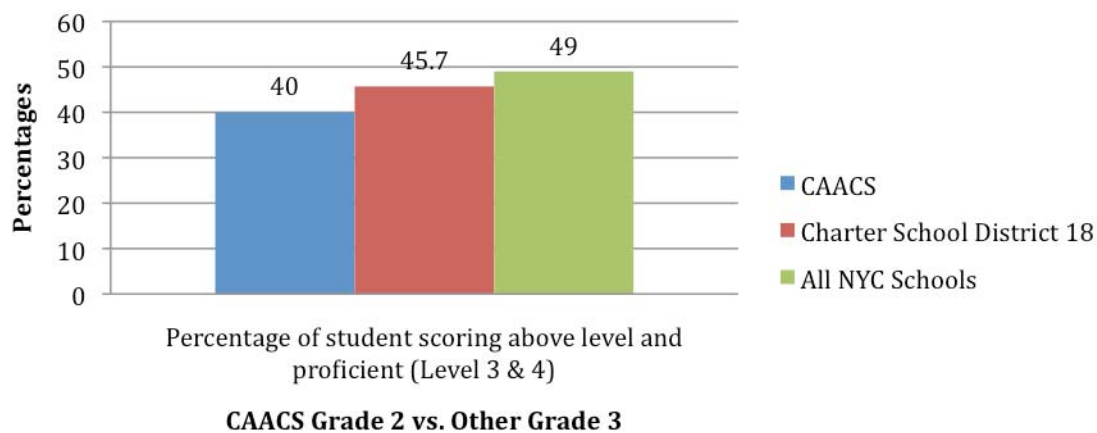


## Comparison between our 2<sup>nd</sup> graders and 3<sup>rd</sup> graders from our charter school district and NYC



### Scantron ELA

#### Percentage of student scoring above level and proficient (Level 3 & 4)



***Appendix C: Total Expenditures and Administrative Expenditures per Child***

**CULTURAL ARTS ACADEMY CHARTER SCHOOL AT SPRING CREEK**

**Appendix E: FY 2012 Budget**

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**Revenues**

Per pupil operating revenue	2,475,666
Grants and other income	150,000
<b>Total Revenues</b>	<b>\$ 2,625,666</b>

**Expenses**

**PERSONNEL SERVICES**

Administration	\$ 643,000	
Instruction	881,000	
Security	45,000	
Maintenance/Food Service	63,000	
Total personnel services		1,632,000

Fringe benefits

Payroll taxes	130,560	
Health/Dental insurance	212,160	
Total fringe benefits		342,720

**OTHER THAN PERSONNEL SERVICES**

Rent	240,000	
Insurance	30,000	
Maintenance/Repair	10,000	
Office Equipment	5,000	
Office Expenses	35,750	
Professional Costs	135,800	
Pupil Supplies/Furniture	160,000	
Pupil Transportation	15,000	
PTA	5,000	
Utilities	8,000	
Total other than personnel service		644,550

<b>Total Expenses</b>	<b>2,619,270</b>
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<b>Revenues in excess of expenses</b>	<b>\$ 6,396</b>
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**Appendix D: Unaudited Financial Statements**

**Board of Regents-authorized schools only**

**Appendix E: FY 2013 Budget**

**Board of Regents-authorized and NYCDoE-authorized schools only**

**CULTURAL ARTS ACADEMY CHARTER SCHOOL AT SPRING CREEK**

**Appendix E: FY 2013 Budget**

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**Revenues**

Per pupil operating revenue	3,157,866
Grants and other income	150,000
<b>Total Revenues</b>	<b>\$ 3,307,866</b>

**Expenses**

**PERSONNEL SERVICES**

Administration	\$ 702,420	
Instruction	854,240	
Security	45,980	
Maintenance/Food Service	94,260	
Total personnel services		1,696,900

Fringe benefits

Payroll taxes	135,752	
Health/Dental insurance	305,442	
Total fringe benefits		441,194

**OTHER THAN PERSONNEL SERVICES**

Rent	300,000	
Insurance	60,000	
Maintenance/Repair	15,000	
Office Equipment	5,000	
Office Expenses	65,750	
Professional Costs	135,800	
Pupil Supplies/Furniture	190,000	
PTA	5,000	
Utilities	8,000	
Total other than personnel service		784,550

<b>Total Expenses</b>	<b>2,922,644</b>
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<b>Revenues in excess of expenses</b>	<b>\$ 385,222</b>
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## **Enrollment and Retention Targets**

CAACS is in compliance with our charter. Our website is currently under construction and the new one will go live at the end of May with all of the required public documents and information that is required by charter school law. A plan to meet or exceed enrollment and retention targets set by the Board of Regents or the Board of Trustees of the State University of New York, as applicable, of students with disabilities, English Language Learners, and students who are eligible applicants for the free and reduced is also in place. For this current lottery, we took ads out in the Canarsie Courier and the Spring Creek Sun. We also contacted Caribbean Life magazine and the Haitian Observateur newspaper and mailed out over 100 SPED brochures to agencies, schools and day care centers that service students with special needs. Generally, we received over 450 applications for 40 seats in 2012-2013.

**Appendix F: Disclosure of Financial Interest Form**

**Disclosure of Financial Interest by a New York Charter School Board of Trustees Member  
Annual Report 2011-2012**

*\*Note: This Disclosure is a public record, but asterisked data fields will be redacted.*

1. **Trustee Name (print)** Cheryl A. Pemberton
2. **Charter School Name:** CULTURAL ARTS ACADEMY CHARTER SCHOOL
3. **Charter Authorizer Entity:** NEW YORK CITY DEPARTMENT OF EDUCATION
4. **Home Address\*** 2042 Madison Avenue #1; NY NY 10035
5. **Business Address\*** 111 East 59<sup>th</sup> Street; NY NY 10022
6. **Daytime Phone\*** 212-821-9544
7. **E-Mail Address\*** cpemberton@caa-ny.org \_\_\_\_\_
8. List all positions held on board (e.g., chair, treasurer, parent representative)  
Vice Chairperson \_\_\_\_\_  
\_\_\_\_\_

9. Is the trustee an employee of the school? \_\_\_Yes \_\_\_X\_\_\_No

If Yes, please provide a description of the position you hold and your responsibilities, your salary and your start date.  
\_\_\_\_\_

10. Is the trustee an employee or agent of the management company or institutional partner of the charter school? \_\_\_Yes \_\_\_X\_\_\_No

If Yes, please provide a description of the position you hold and your responsibilities, your salary and your start date.  
\_\_\_\_\_

Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Question 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<i>Please write "None" if applicable. Do not leave this space blank.</i>			
NONE			

**11. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school that is doing business with the school through a management or services agreement, please identify only the name of the organization, your position in the organization as well as the relationship between such organization and the school. If there was no financial interest, write None.**

Organization conducting business with the school	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
NONE				

*Cheryl H. Smith*  
Signature

*August 1, 2012*  
Date

Appendix F: Disclosure of Financial Interest Form

Disclosure of Financial Interest by a New York Charter School Board of Trustees Member  
Annual Report 2011-2012

\*Note: This Disclosure is a public record, but asterisked data fields will be redacted.

1. Trustee Name (print) Dr. A.R. Bernard, Sr.
2. Charter School Name: CULTURAL ARTS ACADEMY CHARTER SCHOOL
3. Charter Authorizer Entity: NEW YORK CITY DEPARTMENT OF EDUCATION
4. Home Address\* 6 Golf Club Road, Misenquogue, NY 11780
5. Business Address\* 12020 Flatlands Avenue, Brooklyn, NY 11207
6. Daytime Phone\* (718) 306-1083
7. E-Mail Address\* arb@cccinfo.org
8. List all positions held on board (e.g., chair, treasurer, parent representative)  
President

9. Is the trustee an employee of the school? \_\_\_ Yes ☒ No

If Yes, please provide a description of the position you hold and your responsibilities, your salary and your start date.

10. Is the trustee an employee or agent of the management company or institutional partner of the charter school? \_\_\_ Yes ☒ No

If Yes, please provide a description of the position you hold and your responsibilities, your salary and your start date.

Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Question 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial	Steps taken to avoid	Name of person holding
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	Interest/Transaction	a conflict of interest, (e.g., did not vote, did not participate in discussion)	interest or engaging in transaction and relationship to yourself
Please write "None" if applicable. Do not leave this space blank.			
NONE			

11. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school that is doing business with the school through a management or services agreement, please identify only the name of the organization, your position in the organization as well as the relationship between such organization and the school. If there was no financial interest, write None.

Organization conducting business with the school	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Christian Cultural Center	Private Space	Lease 240,000 per year	Dr. A. R. Bernard, Sr.	- Lease - Board Adopted Conflict of Interest Policy

Signature

Date

7/28/12

**Appendix F: Disclosure of Financial Interest Form**

**Disclosure of Financial Interest by a New York Charter School Board of Trustees Member  
Annual Report 2011-2012**

*\*Note: This Disclosure is a public record, but asterisked data fields will be redacted.*

1. Trustee Name (print) Chrysetta Patterson, MSW \_\_\_\_\_
2. Charter School Name: CULTURAL ARTS ACADEMY CHARTER SCHOOL
3. Charter Authorizer Entity: NEW YORK CITY DEPARTMENT OF EDUCATION
4. Home Address\* 125 Schenectady Ave Apt #10
5. Business Address\* The Research Foundation School of Social Welfare  
SUNY Stony Brook Stony Brook, NY
6. Daytime Phone\* 917 855 8907
7. E-Mail Address\* Prophet3000@gmail.com
8. List all positions held on board (e.g., chair, treasurer, parent representative)  
Member \_\_\_\_\_  
\_\_\_\_\_

9. Is the trustee an employee of the school? \_\_\_Yes \_\_\_X\_\_\_No

If Yes, please provide a description of the position you hold and your responsibilities,  
your salary and your start date.

\_\_\_\_\_

10. Is the trustee an employee or agent of the Management Company or institutional  
partner of the charter school? \_\_\_Yes \_\_\_X\_\_\_No

If Yes, please provide a description of the position you hold and your responsibilities,  
your salary and your start date.

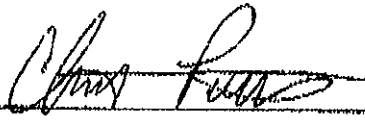
\_\_\_\_\_

Identify each interest/transaction (and provide the requested information) that you or any  
of your immediate family members or any persons who live with you in your house have  
held or engaged in with the charter school during the time you have served on the board,  
and in the six-month period prior to such service. If there has been no such financial  
interest or transaction, write **None**. Please note that if you answered **Yes** to Question 2-4  
above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
None	None	None	None

11. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school that is doing business with the school through a management or services agreement, please identify only the name of the organization, your position in the organization as well as the relationship between such organization and the school. If there was no financial interest, write **None**.

Organization conducting business with the school	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school and the nature of the interest	Steps Taken to Avoid Conflict of Interest
None	None	None	None	None

  
Signature

July 5, 2012  
Date

Appendix F: Disclosure of Financial Interest Form

Disclosure of Financial Interest by a New York Charter School Board of Trustees Member  
Annual Report 2011-2012

\*Note: This Disclosure is a public record, but asterisked data fields will be redacted.

1. Trustee Name (print) HENRY J. CLOUDEN
2. Charter School Name: CULTURAL ARTS ACADEMY CHARTER SCHOOL
3. Charter Authorizer Entity: NEW YORK CITY DEPARTMENT OF EDUCATION
4. Home Address\* 615 EAST 52 ST BRKLYN NY 11203
5. Business Address\* 81 WILLAMSHAW ST #206 BRKLYN NY 11201
6. Daytime Phone\* 917 747 2757
7. E-Mail Address\* CLOUDEN@MSN.COM
8. List all positions held on board (e.g., chair, treasurer, parent representative)  
TREASURER

9. Is the trustee an employee of the school? \_\_\_Yes ☒ No

If Yes, please provide a description of the position you hold and your responsibilities, your salary and your start date.

10. Is the trustee an employee or agent of the management company or institutional partner of the charter school? \_\_\_Yes ☒ No

If Yes, please provide a description of the position you hold and your responsibilities, your salary and your start date.

Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Question 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial	Steps taken to avoid	Name of person holding
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	Interest/Transaction	a conflict of interest, (e.g., did not vote, did not participate in discussion)	interest or engaging in transaction and relationship to yourself
<i>Please write "None" if applicable. Do not leave this space blank.</i>			
NONE	NONE	NONE	NONE

11. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school that is doing business with the school through a management or services agreement, please identify only the name of the organization, your position in the organization as well as the relationship between such organization and the school. If there was no financial interest, write None.

Organization conducting business with the school	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
NONE	NONE	NONE	NONE	NONE

Signature

Date

*JCCC*

*7/28/11*

*Appendix F: Disclosure of Financial Interest Form*

**Disclosure of Financial Interest by a New York Charter School Board of Trustees Member  
Annual Report 2011-2012**

*\*Note: This Disclosure is a public record, but asterisked data fields will be redacted.*

1. Trustee Name (print) Chryssetta Patterson, MSW
2. Charter School Name: CULTURAL ARTS ACADEMY CHARTER SCHOOL
3. Charter Authorizer Entity: NEW YORK CITY DEPARTMENT OF EDUCATION
4. Home Address\* 125 Schenectady Ave Apt #10
5. Business Address\* The Research Foundation School of Social Welfare  
SUNY Stony Brook Stony Brook, NY
6. Daytime Phone\* 917 855 8907
7. E-Mail Address\* Prophet3000@gmail.com
8. List all positions held on board (e.g., chair, treasurer, parent representative)  
Member

9. Is the trustee an employee of the school? ☐ Yes ☒ No

If Yes, please provide a description of the position you hold and your responsibilities, your salary and your start date.

10. Is the trustee an employee or agent of the Management Company or institutional partner of the charter school? ☐ Yes ☒ No

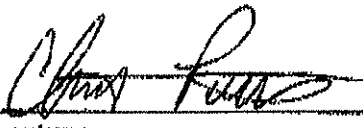
If Yes, please provide a description of the position you hold and your responsibilities, your salary and your start date.

Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write None. Please note that if you answered Yes to Question 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
None	None	None	None

11. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school that is doing business with the school through a management or services agreement, please identify only the name of the organization, your position in the organization as well as the relationship between such organization and the school. If there was no financial interest, write None.

Organization conducting business with the school	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school and the nature of the interest	Steps Taken to Avoid Conflict of Interest
None	None	None	None	None

  
Signature

July 5, 2012  
Date

Appendix F: Disclosure of Financial Interest Form

Disclosure of Financial Interest by a New York Charter School Board of Trustees Member  
Annual Report 2011-2012

\*Note: This Disclosure is a public record, but asterisked data fields will be redacted.

1. Trustee Name (print) Susan V. Fox
2. Charter School Name: CULTURAL ARTS ACADEMY CHARTER SCHOOL
3. Charter Authorizer Entity: NEW YORK CITY DEPARTMENT OF EDUCATION
4. Home Address\* 3320 Glenwood Rd. Brooklyn, NY 11210
5. Business Address\* PS 138Q 251-11 Weller Ave. Rosedale, NY 11422
6. Daytime Phone\* 917-282-3721
7. E-Mail Address\* Sfox11@schools.nyc.gov
8. List all positions held on board (e.g., chair, treasurer, parent representative)  
trustee

9. Is the trustee an employee of the school? Yes ☒ No

If **Yes**, please provide a description of the position you hold and your responsibilities, your salary and your start date.

10. Is the trustee an employee or agent of the management company or institutional partner of the charter school? Yes ☒ No

If **Yes**, please provide a description of the position you hold and your responsibilities, your salary and your start date.

Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Question 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial	Steps taken to avoid	Name of person holding
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	Interest/Transaction	a conflict of interest, (e.g., did not vote, did not participate in discussion)	Interest or engaging in transaction and relationship to yourself
<i>Please write "None" if applicable. Do not leave this space blank.</i>			
	<i>None</i>		

11. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school that is doing business with the school through a management or services agreement, please identify only the name of the organization, your position in the organization as well as the relationship between such organization and the school. If there was no financial interest, write **None**.

Organization conducting business with the school	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
		<i>None</i>		

Signature

Date

*Susan U. Fair*

*7/23/12*